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| Department /หน่วยงาน | | | | | | | | | | | | College of Graduate Studies/บัณฑิตวิทยาลัย | | | | | | | | | | | | | | | | | | | | Tel/โทร 76481 - 6 | | | | | | | | | | | | | | | Fax/แฟกซ์ 76480 | | | | | | | | | | | | | | |
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| **Subject**  **/เรื่อง** | | | | | **Asking for approval to draw money of Graduate Studies Research Fund in Fiscal Year**  **ขออนุมัติเบิกเงินอุดหนุนโครงการวิจัยระดับบัณฑิตศึกษา ประจำปีงบประมาณ พ.ศ.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | |
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| **To/เรียน** | | | | | **Head of Division of Finance and Accounting/หัวหน้าส่วนการเงินและบัญชี** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| I am  /ข้าพเจ้า | | | | □ Mr  /นาย | | | | | □ Ms.  /นางสาว | | | | | | □ Mrs.  /นาง | | | | |  | | | | | | | | | | | | | | | | | | | | | | | , student ID  /รหัสนักศึกษา | | | | | |  | | | | | | | | | | | | |
| from □ School/สำนักวิชา □ College/วิทยาลัย | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | . | | |
| , □ Master/ปริญญาโท □ Doctoral/ปริญญาเอก | | | | | | | | | | | | | | | | | | | | | | program in/หลักสูตร | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | . | | |
| I am granted under the Graduate Studies Research Fund which is an internal fund (using the university’s budget)  /ได้รับทุนอุดหนุนโครงการวิจัยระดับบัณฑิตศึกษา ซึ่งเป็นทุนภายในใช้งบประมาณของมหาวิทยาลัย | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| in Fiscal Year/ประจำปีงบประมาณ | | | | | | | | | | | | | |  | | | | | | | | | | , | **Contract No./ตามสัญญารับทุนเลขที่** | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | . | | | |  | |
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| **I request to draw money of the fund**  **/ขอเบิกเงินอุดหนุนที่ได้รับตามสัญญาจำนวน** | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | **Baht**  **/บาท** | | | | **(** | | |  | | | | | | | | | | | | | | | | | | | | **).** | | | | |
| from/โดยเบิกจากงบประมาณ | | | | | | | | | | | | | | | | | | | | |  | | | | |  | | | |  | | | | | |  | |  | | | | | | | |  | | | | | |  | | | | | | | | | |
|  | Business Area | | | | | | | Cost Center | | | | | | | | Business Place | | | | | | | Fund | | | | | | | | Functional Area | | | | | | | | | | | Commitment Item | | | | | | | | Fund Center | | | | | | | | |  | | |
|  | ประเภทธุรกิจ | | | | | | | รหัสต้นทุน | | | | | | | | รหัสสถานประกอบการ | | | | | | | แหล่งของเงิน | | | | | | | | กิจกรรม | | | | | | | | | | | รหัสงบประมาณ | | | | | | | | หน่วยงานรับงบ | | | | | | | | |  | | |
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| **Bank transfer to Krung Thai Bank/โดยการโอนเงินเข้าบัญชีธนาคาร** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | Account name  /ชื่อบัญชี | | | | | | | | |  | | | | | | | | | | | | Branch  /สาขา | | | | |  | | | | | | | | | | | Account number  /เลขที่บัญชี | | | | | | | | |  | | | | | | | | | |  | | | |
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|  | | | | | | | | | | Your approval is hereby requested./จึงเรียนมาเพื่อพิจารณาอนุมัติ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | Signature/ลงนาม | | | | | | | | | |  | | | | | | | | | | | | |  |  | | Signature/ลงนาม | | | | | | | | | | |  | | | | | | | | | | | | | | |  | | | | | | |
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|  | | | | | | | | | |  | | | Grantee/ผู้รับทุน | | | | | | | | | | | | |  |  | | | | | |  | | Research Advisor/อาจารย์ที่ปรึกษาโครงการวิจัย | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
|  | | | | | | Date/วันที่ | | | | | | |  | | | | | | | | | | | | |  |  | | | | | Date/วันที่ | | | | | | | |  | | | | | | | | | | | | | | |  | | | | | | |

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| **College of Graduate Studies (CGS)/บัณฑิตวิทยาลัย** | | | | | | | | | | | | | | | | | | | |
| ❶ To Dean of College of Graduate Studies/เรียน คณบดีบัณฑิตวิทยาลัย | | | | | | | ❷ Approval to draw money of Research Fund/อนุมัติขอเบิกเงิน | | | | | | | | | | | | |
|  | | | | | | |  | | | | | | | | | | | | |
|  | | All details are correct. /ข้อมูลถูกต้อง | | | | |  | | | □ Approve/อนุมัติ | | | | □ Disapprove/ไม่อนุมัติ | | |  | | |
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|  | | | | CGS officer/จนท. บวล. |  | |  | |  | | Dean of College of Graduate Studies/คณบดี บวล. | | | | | | | |  |

**Note: The copy of □ Research fund contract □ National ID card/Passport and □ Account book are required to attach with this memorandum.**

**หมายเหตุ: ส่งบันทึกข้อความพร้อมกับเอกสารแนบต่อไปนี้ □ สำเนาของสัญญารับทุน □ บัตรประจำตัวประชาชน และ □ หน้าแรกของสมุดบัญชีธนาคาร**