



Memorandum

Department College of Graduate Studies Tel 76481-3

MHESI Date

Subject An Approval for Monthly Allowances from Walailak University Graduate Scholarships

To Head of Division of Finance and Accounting

I am ☐ Mr. ☐ Ms. ☐ Mrs. Student ID
 from School of ☐ Master ☐ Doctoral program in
 I am on further study with financial support from Walailak University Graduate Scholarships
 (scholarship contract No.) The scholarship is commencing on
 From academic year until In this semester, I have enrolled credit(s) of
 thesis. Contact Address
 Tel E-Mail I request for an approval of
 the monthly allowances for with the total amount of
 bath (.....)

Sign..... Scholarship recipient

(.....)

Date/...../.....

** If the recipient fails to secure advance permission from the CGS for being absent from the campus, the scholarship provider holds the authority to withhold allowances throughout the period of absence.*

1 An approval of thesis advisor

.....

Sign Thesis Advisor

(.....)

Date/...../.....

College of Graduate Studies (CGS)

2

Documents checked

Sign.....

(Miss Niramom Boonsang)

CGS officer

3

Dean of College of Graduate Studies

☐ Approved

☐ Disapproved because

.....

Sign

(Assoc. Prof. Dr. Phongpichit Channuie)

Dean of CGS

I request to receive the total amount of money as Bath by transferring to Bank
 Branch, Account No., Account Name

Sign.....

(.....)

Receiver

Date/...../.....

Sign

(.....)

Payer

Date/...../.....

Note : 1) A copy of scholarship contract was attached with first request memorandum.

2) A copy of national ID card or passport