

Cover letter for document submission

**MASTER DEGREE EXCELLENCE SCHOLARSHPS**

Academic year \_\_\_\_ / \_\_\_\_

My name is \_\_\_\_\_ Contract no. \_\_\_\_\_

Student ID \_\_\_\_\_ Program \_\_\_\_\_

School of \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Would like to submit my academic results and thesis progress report and other related documents as follows: (Please attached all documents on the list)**

- 1. Transcript (printed from <http://ces.wu.ac.th>)
- 2. Research study plan
- 3. Copy of approved thesis proposal form (if any)
- 4. Reprint of publication(s)

Sender \_\_\_\_\_

( \_\_\_\_\_ )

Date \_\_\_\_\_



College of Graduate Studies  
 Partial Tuition Fee Scholarships  
 Academic Year \_\_\_\_ / \_\_\_\_

**PROGRESS REPORT FROM**

**PART 1 Scholarship Recipient**

**1.1 Student Information**

Contract no. \_\_\_\_\_ Student ID \_\_\_\_\_  
 Name-Surname  Mr.  Mrs.  Ms. \_\_\_\_\_  
 Program \_\_\_\_\_  
 School of \_\_\_\_\_  
 Starting of scholarship on \_\_\_\_\_  
 From academic year \_\_\_\_\_ to academic year \_\_\_\_\_  
 Academic report no. \_\_\_\_\_ for academic year \_\_\_\_\_ / \_\_\_\_\_  
 Total credits for thesis of full program \_\_\_\_\_ credit(s)  
 Registered for thesis in this semester \_\_\_\_\_ credit(s)  
 Passed credit(s) for thesis in this semester \_\_\_\_\_ credit(s)  
 Total passed credit(s) for thesis \_\_\_\_\_ credit(s)  
 completed all credit(s)  uncompleted \_\_\_\_\_ credit(s) left  
 Current address \_\_\_\_\_  
 \_\_\_\_\_  
 Tel: \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Study leave or conduct research outside Thailand (indicate activities and time duration)  
 \_\_\_\_\_

**1.2 Thesis Information**

Title (THAI) \_\_\_\_\_  
 \_\_\_\_\_  
 (ENGLISH) \_\_\_\_\_  
 \_\_\_\_\_  
 Thesis proposal  Approved thesis proposal on \_\_\_\_\_  
 Have not approved yet  
 Thesis advisor \_\_\_\_\_  
 Program \_\_\_\_\_  
 School of \_\_\_\_\_  
 Mobile \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Co-advisor 1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_



**(2) Thesis research achievement for this semester**

(2.1) Indicate activities which you did in this term (including discussion with advisor time)

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(2.2) Indicate the success output for this term

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**(3) Presentation in conferences or publications**

(Give details and attach the abstract for conference and reprint for publication)

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**(4) Problems and obstacles in your research**

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**(5) Next term research plan**

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### 1.5 Detail of Assistantship

According to the scholarship contract, scholarship recipient must work as a teaching assistant (TA) for undergraduate courses at least 1 course (not less than 48 hours/semester) or as a research assistant (RA) specified by the thesis advisor or the program during studying

#### (1) Teaching Assistant

(1.1) Subject \_\_\_\_\_  
 Working hours \_\_\_\_\_ hr/month  
 Course coordinator is \_\_\_\_\_

(1.2) Subject \_\_\_\_\_  
 Working hours \_\_\_\_\_ hr/month  
 Course coordinator is \_\_\_\_\_

Subject	d/m/y	Time	No. of working hours	Scholarship recipient's signature
<b>Total working hours</b>				
				<b>hr/month</b>

**1.5 Detail of Assistantship (continue)**

**(2) Research Assistant**

Detailed of assigned task or responsibility	d/m/y	Time	No. of working hours	Scholarship recipient's signature
<b>Total working hours</b>				<b>hr/month</b>

I confirm that the Scholarship Grantee has worked as indicated in the table above.

Scholarship recipient \_\_\_\_\_  
 ( \_\_\_\_\_ )  
 Date \_\_\_\_\_

Supervisor \_\_\_\_\_  
 ( \_\_\_\_\_ )  
 Date \_\_\_\_\_

**Comments of Research Advisor on the Scholarship Recipient's performance**

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Research Advisor \_\_\_\_\_  
( \_\_\_\_\_ )  
Date \_\_\_\_\_