Cover letter for document submission

Ph.D. Excellence Scholarships (PE Scholarships)

Academic year ____ / ____

My name is		Contract no.	
Student ID	Program		
School of		Mobile:	
E-Mail:			

Would like to submit my academic results and thesis progress report and other related documents as follows: (Please attached all documents on the list)

1. Transcript (printed from http://ces.wu.ac.th)

□ 2. Research study plan

 \square 3. Copy of approved thesis proposal form (if any)

4. Reprint of publication(s)

Sender		
(_)
Date		



College of Graduate Studies

Ph.D. Excellence Scholarships

Academic Year ____ / ____

PART 1 Scholarship Recipient							
1.1 Student Information							
Contract no Student ID							
Name-Surname IMr. Mrs. Ms.							
Program							
School of							
Starting of scholarship on							
From academic year to academic year							
Academic report no for academic year /							
Total credits for thesis of full program credit(s)							
Registered for thesis in this semester credit(s)							
Passed credit(s) for thesis in this semester credit(s)							
Total passed credit(s) for thesis credit(s)							
Tel: E-Mail							
Study leave or conduct research outside Thailand (indicate activities and time duration)							
1.2 Thesis Information							
Title (THAI)							
(ENGLISH)							
Thesis proposal Approved thesis proposal on							
Have not approved yet							
Thesis advisor							
Program							
School of							
Mobile E-Mail							
Co-advisor 1.							
2							
3							

1.3 Research Plan (until graduation)

(Indicate research activities, duration) in a separate document (supporting document)

4 Thesis Progress Report		
Academic year / /	% of overall research	
List of report topics and detail of	f your progress	
1) Thesis summary ca. 10-15 lines	(brief overall progression of your thesis)	

(2) Thesis research achievement for this semester	
(2.1) Indicate activities which you did in this term (including discussion with advisor time)	
(2.2) Indicate the success output for this term	
(3) Presentation in conferences or publications	
(Give details and attach the abstract for conference and reprint for publication)	
(4) Problems and obstacles in your research	
(5) Next term research plan	
(5) Next term research plan	

1.5 Detail of Assistantship

According to the scholarship contract, scholarship recipient must work as a teaching assistant (TA) for undergraduate courses at least 1 course (not less than 48 hours/semester) or as a research assistant (RA) specified by the thesis advisor or the program during studying

(1) Teaching Assistant

(1.1) Subject

()	Working hours	hr/month	
	Course coordinator		
(1.2)	Subject		
	Working hours	hr/month	
	Course coordinator		
	is		

Subject	d/m/y	Time	No. of working hours	Scholarship recipient's signature
Total working hours				hr/month

1.5 Detail of Assistantship (continue)

(2) Research Assistant

Detailed of assigned task or responsibility	d/m/y	Time	No. of working hours	Scholarship recipient's signature
Total working hours		ing hours		hr/month

I confirm that the Scholarship Grantee has worked as indicated in the table above.

Scholarship recipient	Supervisor			
()	())
Date		Date		

PART 2 Research Advisor

Comments of Research Advisor on the Scholarship Recipient's performance



Research Advisor

(______) Date _____