At MHESI	 	 	/	•••••	
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Request Form for Submission of a Complete Thesis

Chairman of Graduate Committee of the Program	Subject: R	Request for submission of a complete Thesis
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• Graduate Program Committee			
I certify that this student has submitted his/her complete thesis and all relevant documents.			
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Chairman of the Graduate Program Committee			
Date			
College of Graduate Studies			
3 copies of complete thesis books and 3 CDs-ROM submitted to the following parties:			
☐ To the School, 1 copy of the thesis book and 1 copy CD-ROM			
☐ To major thesis advisor, 1 copy of the thesis book and 1 copy CD-ROM			
☐ To CGS, 1 copy of the thesis book and 1 copy CD-ROM			
Received by			
Date			

Remarks: 1. Student must submit 3 copies of his/her complete thesis books and 3CDs-ROM (excluding any additional copies requested by Co advisors). Thesis electronic files must be saved in MS-WORD and PDF formats in one CD-ROM and the information must similar to the printed version of thesis book.

2. Clearly label the CDs specify "Student ID no., Name-Surname, Program/Major and Thesis title".

Program		Plan/Type
Deta	ils of Thesis Research Publica	ation/Publicity
		llowing details will be verified for
graduation confirmation).		
• Publication of research ar	rticle in Academic Journal (s), a s	student must attach the followings subjects:
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Presentation of research article in Academic Conference: a student must attach the followings subjects: In case of the research <u>article (full paper) has been published</u> in conference proceeding 1) copied pages of the article published in a conference proceeding specified a conference name, date, and page numbers 2) A CD-ROM containing article files saved in MS-WORD format. In case of **receiving award(s):** copy of certificate, photos etc.

Article title: Thai	•••••	
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Author/Presenter

In the case of publication in the proceedings (full paper)

- 1) A Proof of publications from a conference with the title of conference, conference date and Page
- 2) 1 CD of article in the form of MS-WORD

^{*}The student must attach the following details.

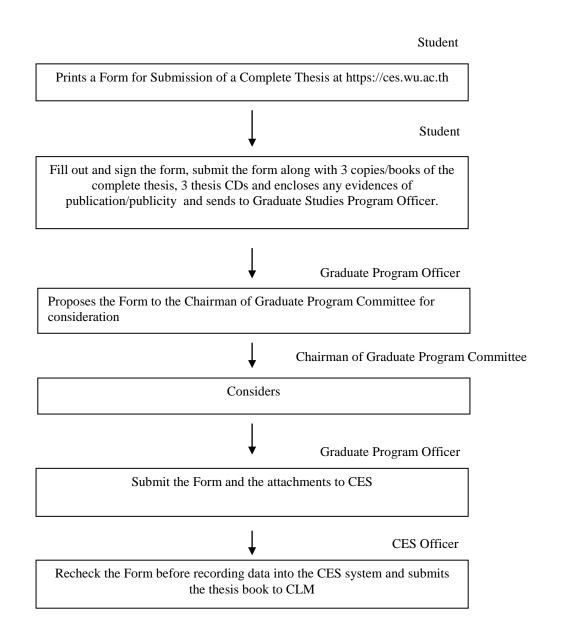
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*** The student must attach evidence of having obtained a patent/petty patent, copyrighting, invention registration or the publicity in other forms.

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Student's signature	Advisor's signature
Date	Date

A Guideline for Submission of a Complete Thesis

- 1) Student prints a Form for Submission of a Complete Thesis at https://grad.wu.ac.th.
- 2) Student fills out and signs the form, submits the form along with 3 copies/books of the complete thesis, 3 thesis CDs and encloses any evidences of publication/publicity which may be in the form of academic journal, conference presentations/ obtaining a patent or a petty patent, receiving copyright or invention, and sends to Graduate Studies Program Officer.
- 3) Graduate Program Officer proposes the Form and all attachments to the Chairman of Graduate Program Committee for consideration.
- 4) Graduate Program Officer submits the Form and attachments to CGS.
- 5) The CGS officer rechecks the Form before recording data into the CES system and submits the thesis book to Center for Library Resources and Educational Media (CLM).



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