

At MHESI ........................................../.....................

Date ………………………………………………

For students with ID no. issued before 2017

**Request Form for Proposal Defense Examination and Appointment of Proposal Defense Examination Committee**

**(for Thesis/Minor Thesis/Project/ Independent Study)**

Dear Chairman of the Graduate Committee of Program………………………………................................

 I, ………………................................…………………………...……student ID no.……...…..………….… majoring in……………………………………………………………………..……………………... level of study  🞎 Master’s Degree, Plan……………………………..…  Doctoral Degree Type …………………………................

would like to request for Proposal Defense Examination

Title of 🞎 Thesis 🞎 Minor Thesis 🞎 Project 🞎 Independent Study (proper handwriting)

in Thai ……………………………………………………………….………………………………………………..

in English …………………………………………………………………………………………………………..…

🞎 No. of proposal books attached for examination ……………….. copies

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| **➊ For Thesis Advisor :** The following lecturers be appointed as Proposal Defense Committee |
| **Name-Surname****(with academic title)** | **Qualifications** | **➋ For Officer/****Program Secretary**  |
| **1. Chairman**…………………… | 🞎 a permanent lecturer within WU School of ............................................🞎 not a Thesis Advisory Committee Member 🞎 a teaching lecturer | 🞎 Approved🞎 DisapprovedReason..................................................................... |
| **2. Committee member**……………………… | 🞎 a Thesis Advisory Committee Member 🞎 a teaching lecturer 🞎 an external expert (from outside the university)  workplace.................................................................................................. *holding equivalent qualification of teaching lecturer as follows:*Master’s Degree holding 🔿 a Master’s Degree or equivalent OR 🔿 Asst. Prof. rank or above Doctoral Degree holding 🔿 a Doctoral Degree or equivalent OR 🔿 Assoc. Prof. rank or above  | 🞎 Approved🞎 DisapprovedReason..................................................................... |
| **3. Committee member**……………………… | 🞎 a Thesis Advisory Committee Member 🞎 a teaching lecturer 🞎 an external expert (from outside the university)  workplace.................................................................................................. *holding equivalent qualification of teaching lecturer as follows:*Master’s Degree holding 🔿 a Master’s Degree or equivalent OR 🔿 Asst. Prof. rank or above Doctoral Degree holding 🔿 a Doctoral Degree or equivalent OR 🔿 Assoc. Prof. rank or above  | 🞎 Approved🞎 DisapprovedReason..................................................................... |
| **4. Committee member**……………………… | 🞎 a Thesis Advisory Committee Member 🞎 a teaching lecturer 🞎 an external expert (from outside the university)  workplace.................................................................................................. *holding equivalent qualification of teaching lecturer as follows:*Master’s Degree holding 🔿 a Master’s Degree or equivalent OR 🔿 Asst. Prof. rank or above Doctoral Degree holding 🔿 a Doctoral Degree or equivalent OR 🔿 Assoc. Prof. rank or above  | 🞎 Approved🞎 DisapprovedReason..................................................................... |

🞎 Attached CV of external experts (In case of external experts are appointed proposal defense committee)

Sign………………………………………Student

Date………………………………………………

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| --- | --- | --- |
| **Name-Surname****(with academic title)** | **Qualifications** | **➋ For Officer/****Program Secretary**  |
| **5. Committee member**…………………….. | 🞎 a Thesis Advisory Committee Member 🞎 a teaching lecturer 🞎 an external expert (from outside the university)  workplace........................................................................................... *holding equivalent qualification of teaching lecturer as follows:*Master’s Degree holding 🔿 a Master’s Degree or equivalent OR 🔿 Asst. Prof. rank or above Doctoral Degree holding 🔿 a Doctoral Degree or equivalent OR 🔿 Assoc. Prof. rank or above  | 🞎 Approved🞎 DisapprovedReason...................................................................... |
| A Committee for Proposal Defense Examination must have at least 3 committee members \_\_1. Thesis Advisory Committee 2. A Teaching Lecturer or an External Expert 3. WU Permanent Lecturer (as a Chairman) The Proposal Defense Examination is scheduled on [Date] ……………………………………….………. [Time]………………………………..…[Venue/Room] ………………………..…………………………………………………….…...Sign ……………….…………….………………. AdvisorDate …………………………………....………... | **Verifying officer**...................................../........./........ |
| **➌ Decision of Graduate Program Committee** | **➍ College of Graduate Studies** |
| 🞎 Approved 🞎 Disapproved Sign…………………………………..… (…………………………..……………)**Chairman of Graduate Program Committee** Date………….……….………………… | 🞎 Form receiver …….................… 🞎 Recorder..................... Date ..................................... Date ..............................  |

**Curriculum Vitae**

**Personal Information:**

**Name-Surname :** ……………………………………………………………………………………….

**Current Position :** ……………………………………………………………………………………….

**Workplace :** ……………………………………………………………………………………….

……………………………………………………………………………………….

 **Tel :** .......................................................... **Fax :** ..........................................................

 **Email :** ……………………………..…. **Website:** …………………………………..

**Educational Background :**

Year …………………. Level of study…………………………………………………………. Degree obtained …………………………………………. Institution ……………………………..…..……….

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**Field of Specialization**

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**Research works** (Publications published within the past five years and not a part of degree completion) Please write in the bibliography format, specify author, title, year of publication and name of academic journals

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**Other academic works**

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**Guidelines for Proposal Defense Examination and Appointment of**

**Proposal Defense Examination Committee**

1. The Request Form for Proposal Defense Examination and Appointment of Proposal Defense Examination

Committee can be obtained at <https://grad.wu.ac.th>.

1. Student fills out, signs the form, and attaches Proposal Books then submits them to Thesis Advisor(s)

for consideration.

3. Thesis Advisor (s) fills out and signs the form to nominate qualified persons to be appointed

 as Proposal Defense Examination Committee and return the form to the student.

4. Student proceeds the form as specified in item 3 then submits them to Graduate Studies Program Officer.

5. Graduate Studies Program Officer/Program Secretary verifies the information given in the form

 and sends to Graduate Studies Program Committee for approval.

6. The officer submits the approved form to the CGS.

7. A CGS officer rechecks the form before recording the data into CES system.

Student

St8

Approved

Fills out and signs the form to nominate qualified persons to be appointed

as Proposal Defense Examination Committee and return the form to the student

Program Officer/Program Secretary

Verifies the form before submitting for approval to Graduate Studies

Program Committee

Disapproved

 **Consider**

 Returns to

 the student

Submits the approved form to CGS

Program Officer

Rechecks and records the data into CES system

CGS Officer

Proceeds the form as specified in item 3 then submits to Graduate Studies Program Officer

Student

Obtains the Request Form for Proposal Defense Examination

and Appointment of Proposal Defense Examination Committee

at https://grad.wu.ac.th

Student

St8

Fills out, signs the form, and attaches Proposal Books then submits them

to Thesis Advisor(s) for consideration

Thesis Advisor