



**Request Form for Qualifying Examination and Appointment of its Committee
(Doctoral Program)**

Dear Chairman of Graduate Committee of the Program

I,student ID no.
majoring in.....

Doctoral Program Type....., have qualified to take a Qualifying Examination as follows:

- first intake as a Doctoral student
- first intake as a Master’s student Plan A..... or a quality of research work is qualified enough to be developed as doctoral research work

Would like to request for a Qualifying Examination in semester...../[year]..... which is my first time second time of requesting to have a Qualification Examination. I have made an examination fee payment as follows:

❶ Finance and Accounting Office
Having received a Qualifying Examination fee amount of.....Baht. (Only for Management of Information Technology and Business Administration Programs) Receipt no.....dated..... Sign..... Finance and Accounting Officer Date.....

Sign.....Student
Date

❷ Graduate Program Committee: The following names be appointed to the Qualifying Examination Committee		
Name-Surname (with academic title)	Qualifications	❸ For Officer /Program Secretary
1. Chairman	Specify field of specialization..... <input type="checkbox"/> a general advisor <input type="checkbox"/> a permanent lecturer within WU School of <input type="checkbox"/> a teaching lecturer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Reason.....
2. Committee member	Specify field of specialization..... <input type="checkbox"/> a general advisor <input type="checkbox"/> a permanent lecturer within WU School of <input type="checkbox"/> a teaching lecturer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Reason.....
3. Committee member	Specify field of specialization..... <input type="checkbox"/> a general advisor <input type="checkbox"/> a permanent lecturer within WU School of <input type="checkbox"/> a teaching lecturer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Reason.....
4. Committee member	Specify field of specialization..... <input type="checkbox"/> a general advisor <input type="checkbox"/> a permanent lecturer within WU School of <input type="checkbox"/> a teaching lecturer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Reason.....
5. Committee member	Specify field of specialization..... <input type="checkbox"/> a general advisor <input type="checkbox"/> a permanent lecturer within WU School of <input type="checkbox"/> a teaching lecturer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Reason.....

The Qualifying Examination is scheduled on:

- Written Examination on [date]..... [time].....
[venue]
- Oral Examination on [date]..... [time].....
[venue]
- Others, please specify.....[time].....
[venue].....

④ Verifying officer	⑤ Comments of Graduate Program Committee
<p>...../...../.....</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved.....</p> <p style="text-align: center;">Sign..... (.....) Chairman of Graduate Studies Program Committee Date.....</p>

⑥ College of Graduate Studies

- Form receiver Recorder.....
 Date Date

A Guideline for Qualifying Examination and Appointment of its Committee

1. The Request Form for Qualifying Examination and Appointment of its Committee can be obtained at <https://grad.wu.ac.th>.
2. Student fills out, signs the form and makes an examination fee payment at the office of Finance and Accounting and sends the form to a Graduate Studies Program Officer.
3. A Graduate Program Officer proposes the form to Graduate Studies Program Committee for consideration of appointment of Qualifying Examination Committee.
4. A Graduate Program Officer verifies the form before submitting it to CGS.
5. A CGS officer rechecks the form before recording the data into CES system.

