



### Request Form for Change of Advisory Committee of Thesis/Minor Thesis/Project/ Independent Study

Dear Chairman of the Graduate Committee of Program.....

I, ..... student ID no.....  
majoring in.....

level of study  Master's Degree, Plan.....  Doctoral Degree Type .....

Thesis  Minor Thesis  Project  Independent Study Code (E.G : HSR61-930).....

Total.....credits/course units

Thesis /Minor Thesis/Project/ Independent Study written in  Thai  English

Title of Thesis /Minor Thesis/Project/ Independent Study (proper handwriting)  
in Thai .....  
in English .....

#### Former Advisory Committee of Thesis/Minor Thesis/Project/ Independent Study

Position	Name-Surname (with academic title)
1. Major Advisor (Chairman)	1. ....
2. Co-advisor (Committee member)	2. ....
3. Co-advisor (Committee member)	3. ....

**① Student :** The following lecturers to be appointed to my **NEW** Committee for Thesis/Minor Thesis/Project/ Independent Study :

Name-Surname (with academic title)	Qualifications	② For Officer/ Program Secretary
<b>1. Major Advisor (Chairman)</b>  .....	<input type="checkbox"/> a permanent lecturer within the same School <input type="checkbox"/> holding a doctoral degree or equivalent OR <input type="checkbox"/> holding a master's degree or equivalent and has been appointed Associate Professor <input type="checkbox"/> be an author of academic publications, (not a part of degree completion) published under the criteria for appointment to academic tenured rank, of at least 3 publications in the past 5 years, one of them must be research work (see CV attachment).	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Reason ..... ..... .....
<b>2. Co-advisor (Committee member)</b>  .....	<input type="checkbox"/> a permanent lecturer within WU School of ..... <input type="checkbox"/> holding a doctoral degree or equivalent OR <input type="checkbox"/> holding a master's degree or equivalent and has been appointed Associate Professor <input type="checkbox"/> be an author of academic publications, (not a part of degree completion) published under the criteria for appointment to academic tenured rank, of at least 3 publications in the past 5 years, one of them must be research work (see CV attachment). OR <input type="checkbox"/> an external expert (from outside the university) workplace..... <input type="checkbox"/> holding a doctoral degree or equivalent <input type="checkbox"/> holding a master's degree and being an author of academic publications published in national database indexed journals and at least 10 of those research titles are relevant to my research title (see attachment) [ ] In case of holding a non-academic qualification and no academic publication as specified above, the co-advisor must be a well-known expert in the relevant field of my research title. It has been approved by the University Council in the meeting no.....dated..... and has already informed the Commission for Higher Education for their acknowledgment. (see attachment) <input type="checkbox"/> holding a doctoral degree and being an author of academic publications published in international database indexed journals and at least 5 of those research titles are relevant to my research title (see attachment) [ ] In case of holding a non-academic qualification and no academic publication as specified above, the co-advisor must be a very well-known expert in the relevant field of my research title. It has been approved by the University Council in the meeting no..... dated..... and has already informed the Commission for Higher Education for their acknowledgment. (see attachment)	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Reason ..... ..... .....

Name-Surname (with academic title)	Qualifications	② For Officer/ Program Secretary
<b>3. Co-advisor (Committee member)</b>  .....	<input type="checkbox"/> a permanent lecturer within WU School of ..... <input type="checkbox"/> holding a doctoral degree or equivalent OR <input type="checkbox"/> holding a master's degree or equivalent and has been appointed Associate Professor <input type="checkbox"/> be an author of academic publications, (not a part of degree completion) published under the criteria for appointment to academic tenured rank, of at least 3 publications in the past 5 years, one of them must be research work (see CV attachment). OR <input type="checkbox"/> an external expert (from outside the university) workplace..... <input type="checkbox"/> holding a doctoral degree or equivalent <input type="checkbox"/> holding a master's degree and being an author of academic publications published in national database indexed journals and at least 10 of those research titles are relevant to my research title (see attachment) <input type="checkbox"/> In case of holding a non-academic qualification and no academic publication as specified above, the co-advisor must be a well-known expert in the relevant field of my research title. It has been approved by the University Council in the meeting no.....dated..... and has already informed the Commission for Higher Education for their acknowledgment. (see attachment) <input type="checkbox"/> holding a doctoral degree and being an author of academic publications published in international database indexed journals and at least 5 of those research titles are relevant to my research title (see attachment) <input type="checkbox"/> In case of holding a non-academic qualification and no academic publication as specified above, the co-advisor must be a very well-known expert in the relevant field of my research title. It has been approved by the University Council in the meeting no..... dated..... and has already informed the Commission for Higher Education for their acknowledgment. (see attachment)	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Reason..... ..... .....
	Sign ..... Student  Date .....	<b>Verifying officer</b> ..... ...../...../.....
<b>② Decision made by the former Thesis Advisory Committee</b>		<b>③ Decision to by Graduate Studies Program Committee</b>
<input type="checkbox"/> Approved (propose to Graduate Program Committee for approval) <input type="checkbox"/> Disapproved  Sign ..... (.....) <b>Chairman of Advisory Committee</b> Date .....		<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved  Sign ..... (.....) <b>Chairman of Graduate Program Committee</b> Date .....
<b>④ College of Graduate Studies</b>		
<input type="checkbox"/> Form receiver ..... <input type="checkbox"/> Recorder ..... Date ..... Date .....		

## Curriculum Vitae

**Personal Information:**

**Name-Surname :** .....

**Current Position :** .....

**Workplace :** .....

**Tel :** ..... **Fax :** .....

**Email :** ..... **Website:** .....

**Educational Background :**

Year ..... Level of study ..... Degree  
obtained ..... Institution .....

Year ..... Level of study ..... Degree  
obtained ..... Institution .....

Year ..... Level of study ..... Degree  
obtained ..... Institution .....

Year ..... Level of study ..... Degree  
obtained ..... Institution .....

**Field of Specialization**

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.....

**Research works** (Publications published within the past five years and not a part of degree completion as specified in page 1-2) Please write in the bibliography format, specify author, title, year of publication and name of academic journals

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**Other academic works**

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## A Guideline for Change of Thesis Advisory Committee

1. The Request Form for Change of Thesis Advisory Committee can be obtained at <https://grad.wu.ac.th>.
2. Student fills out and signs the form, then submits it to the former Thesis Advisory Committee for consideration and sends to Graduate Studies Program Officer at his/her School office.
3. The officer/program secretary verifies the completed form before sending for approval to Graduate Studies Program Committee.
4. The officer submits the approved form to the CGS.
5. A CGS officer rechecks the form before recording the data into CES system.

