For students with ID no. issued before 2017

Request Form for Change of Advisory Committee of
Thesis/Minor Thesis/Project/ Independent Study

Dear   Chairman of the Graduate Committee of Program……………………………………….........

I, ….……….....................................……………………student ID no……...…….…..…

majoring in………………………………………………………………………………………..

level of study ☐ Master's Degree, Plan…………… ☐ Doctoral Degree Type ………………………

☐ Thesis ☐ Minor Thesis ☐ Project ☐ Independent Study Code (E.G : HSR61-930)……………..……

Total........................credits/course units

Thesis /Minor Thesis/Project/ Independent Study written in ☐ Thai   ☐ English

Title of Thesis /Minor Thesis/Project/ Independent Study (proper handwriting)

in Thai ……………………………………………………………………………………….…

in English …………………………………………………………………………………………

Former Advisory Committee of Thesis/Minor Thesis/Project/ Independent Study

Position	Name-Surname (with academic title)
1. Major Advisor (Chairman) 2. Co-advisor (Committee member) 3. Co-advisor (Committee member)	1. ………………………………………………………… 2. …………………………………………………..….. 3. …………………………………………………………

❶ **Student :** The following lecturers to be appointed to my **NEW** Committee for Thesis/Minor Thesis/Project/ Independent Study :

Name-Surname (with academic title)	Qualifications	❷ For Officer/ Program Secretary
1. Major Advisor (Chairman) ……………………	☐ a permanent lecturer within School of .... ☐ holding a doctoral degree or equivalent OR ☐ holding Associate Professor rank or above ☐ well research experienced and not a part of degree completion (see CV attachment)	☐ Approved ☐ Disapproved Reason ....
2. Co-advisor (Committee member) …………………….	☐ a permanent lecturer within School of ....OR ☐ an external expert (from outside the university) workplace... ☐ holding a doctoral degree or equivalent OR ☐ holding Associate Professor rank or above ☐ well research experienced and not a part of degree completion (see CV attachment)	☐ Approved ☐ Disapproved Reason .... ……………..…….
3. Co-advisor (Committee member) …………………….	☐ a permanent lecturer within WU School of. ....OR ☐ an external expert (from outside the university) workplace... ☐ holding a doctoral degree or equivalent OR ☐ holding Associate Professor rank or above ☐ well research experienced and not a part of degree completion (see CV attachment)	☐ Approved ☐ Disapproved Reason.................... ....
	Sign……………………….………………… Student Date……………………………...………..	**Verifying officer** ..../.........../........

❷ **Decision of the former Thesis Advisory Committee**	❸ **Decision of Graduate Studies Program Committee**
☐ Approved (propose to Graduate Studies Program Committee for approval) ☐ Disapproved Sign ……………………………………….. (……………………….………………….) **Chairman of Advisory Committee** Date ……….……………………………	☐ Approved ☐ Disapproved Sign …………………………………………... (…………………………….………………….) **Chairman of Graduate Studies Program Committee** Date ……….…….………………………………
❹ **College of Graduate Studies**	**Note**
☐ Form receiver ……................………………. Date.. ☐ Recorder.. Date	

Curriculum Vitae

Personal Information:

Name-Surname : ……………………………………………………………………………………

Current Position : ……………………………………………………………………………………

Workplace : ……………………………………………………………………………………

……………………………………………………………………………………

Tel : .... **Fax :** ....

Email : ……………………………………. **Website:** …………………………………

Educational Background :

Year …………………. Level of study……………………………………………………………. Degree obtained ……………………………………………… Institution ………………………………...…..……….

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Year …………………. Level of study……………………………………………………………. Degree obtained ……………………………………………… Institution ………………………………...…..……….

Field of Specialization

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Research works (Publications published within the past five years and not a part of degree completion) Please write in the bibliography format, specify author, title, year of publication and name of academic journal

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Other academic works

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Guidelines for Change of Thesis Advisory Committee

1. The Request Form for Change of Thesis Advisory Committee can be obtained at https://grad.wu.ac.th.
2. Student fills out and signs the form, then submits it to the former Thesis Advisory Committee for consideration and sends to Graduate Studies Program Officer at his/her School office.
3. The officer/program secretary verifies the completed form before sending for approval to Graduate Studies Program Committee.
4. The officer submits the approved form to the CGS.
5. A CGS officer rechecks the form before recording the data into CES system.

Student

Obtains the Request Form for Change of Thesis Advisory Committee at https://grad.wu.ac.th

Student

Fills out and signs the form, submits it to the previous Thesis Advisory Committee for consideration before sending to a Graduate Studies Program Officer

Program Officer

Verifies the form before submitting for approval to Graduate Studies Program Committee

Consider — Disapproved → Returns to the student

Approved

Program Officer

Submits the approved form to CGS

CGS Officer

Rechecks and records the data into CES system