

For students with ID no. issued before 2017

**Request Form for Change of Advisory Committee of**

**Thesis/Minor Thesis/Project/ Independent Study**

Dear Chairman of the Graduate Committee of Program…………………………………………..........

 I, ………………................................………………….……student ID no.……...…….……..…. majoring in…………………………………………………………………………………………….….. level of study 🞎 Master’s Degree, Plan……………  🞎 Doctoral Degree Type ………………………

At MHESI ........................................../.....................

Date ………………………………………………

🞎 Thesis 🞎 Minor Thesis 🞎 Project 🞎 Independent Study Code (E.G : HSR61-930)……………..……

Total.........................credits/course units

Thesis /Minor Thesis/Project/ Independent Study written in  🞎 Thai 🞎 English

Title of Thesis /Minor Thesis/Project/ Independent Study (proper handwriting)

in Thai ………………………………………………………………………………………………….….

in English ………………………………………………………………………………………….………

**Former Advisory Committee of Thesis/Minor Thesis/Project/ Independent Study**

|  |  |
| --- | --- |
| **Position** | **Name-Surname (with academic title)** |
| 1. Major Advisor (Chairman)
2. Co-advisor (Committee member)
3. Co-advisor (Committee member)
 | 1. ………………………………………………………………2. ………………………………………………………….…..3. ……………………………………………………………… |
| **➊ Student :** The following lecturers to be appointed to my **NEW** Committee for Thesis/Minor Thesis/Project/ Independent Study : |
| **Name-Surname****(with academic title)** | **Qualifications** | **➋ For Officer/** **Program Secretary**  |
| **1. Major Advisor  (Chairman)**………………………. | 🞎 a permanent lecturer within School of ....................................🞎 holding a doctoral degree or equivalent OR 🞎 holding  Associate Professor rank or above 🞎 well research experienced and not a part of degree completion  (see CV attachment) | 🞎 Approved🞎 DisapprovedReason ....................................................................................... |
| **2. Co-advisor (Com**m**ittee member)**…………………….. | 🞎 a permanent lecturer within School of  ...........................................................................................OR🞎 an external expert (from outside the university)  workplace................................................................................... 🞎 holding a doctoral degree or equivalent OR 🞎 holding  Associate Professor rank or above 🞎 well research experienced and not a part of degree completion  (see CV attachment) | 🞎 Approved🞎 DisapprovedReason ........................................................................................……………...…….. |
| **3. Co-advisor (Committee member)**…………………….. | 🞎 a permanent lecturer within WU School of. ...........................................................................................OR🞎 an external expert (from outside the university)  workplace....................................................................................🞎 holding a doctoral degree or equivalent OR 🞎 holding  Associate Professor rank or above 🞎 well research experienced and not a part of degree completion  (see CV attachment) | 🞎 Approved🞎 DisapprovedReason................................................................................................................. |
|  |  Sign………………………….…………………. Student Date…………………………………....……….. | **Verifying officer**.........................................../.........../.........  |
|  |  |  |
|  |  |  |
|  |  |  |
| **➋ Decision of the former Thesis Advisory Committee** | **➌ Decision of Graduate Studies Program Committee** |
| 🞎 Approved (propose to Graduate Studies  Program Committee for approval)🞎 Disapproved Sign …………………………………….. (………………………..……………….) **Chairman of Advisory Committee** Date ………….……….…………………… | 🞎 Approved 🞎 Disapproved Sign ……………………………………………... (………………………………..……………….) **Chairman of Graduate Studies Program Committee** Date ………….……….…………………………  |
| **➍ College of Graduate Studies** | **Note** |
| 🞎 Form receiver …….................……………….  Date................................................................. 🞎 Recorder.......................................................... Date ................................................................   |  |

**Curriculum Vitae**

**Personal Information:**

**Name-Surname :** ……………………………………………………………………………………

**Current Position :** ……………………………………………………………………………………

**Workplace :** ……………………………………………………………………………………

……………………………………………………………………………………

**Tel :** ........................................................ **Fax :** ....................................................

 **Email :** ………………………………. **Website:** ………………………………

**Educational Background :**

Year …………………. Level of study…………………………………………………………. Degree obtained …………………………………………. Institution ……………………………..…..……….

Year …………………. Level of study…………………………………………………………. Degree obtained …………………………………………. Institution ……………………………..…..……….

Year …………………. Level of study…………………………………………………………. Degree obtained …………………………………………. Institution ……………………………..…..……….

Year …………………. Level of study…………………………………………………………. Degree obtained …………………………………………. Institution ……………………………..…..……….

**Field of Specialization**

………………………………………………………………………………………………………………

………………………………………………………………………………………………………………

**Research works** (Publications published within the past five years and not a part of degree completion) Please write in the bibliography format, specify author, title, year of publication and name of academic journal

…………………………………………………………………………………………………………………………………………………………………………….……………………………………………………………………………………………………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………………………………………

**Other academic works**

…………………………………………………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………………………………….……………………………………………………………………………………………………………………

………………………………………………………………………………………………………………

**Guidelines for Change of Thesis Advisory Committee**

1. The Request Form for Change of Thesis Advisory Committee can be obtained at <https://grad.wu.ac.th>.
2. Student fills out and signs the form, then submits it to the former Thesis Advisory Committee for consideration and sends to Graduate Studies Program Officer at his/her School office.
3. The officer/program secretary verifies the completed form before sending for approval to Graduate Studies Program Committee.
4. The officer submits the approved form to the CGS.
5. A CGS officer rechecks the form before recording the data into CES system.

Obtains the Request Form for Change of Thesis Advisory Committee at https://grad.wu.ac.th

Student

St8

Fills out and signs the form, submits it to the previous Thesis Advisory Committee for consideration before sending to a Graduate Studies Program Officer

Student

Disapproved

Approved

Submits the approved form to CGS

Program Officer

Rechecks and records the data into CES system

CGS Officer

Verifies the form before submitting for approval to Graduate Studies Program Committee

Program Officer

 Consider

Returns to the student