

At MHESI ........................................../.....................

Date ………………………………………………

For students with ID no. issued before 2017

**Request Form for Appointment of Comprehensive Examination Committee**

**(Master’s Program, Plan B)**

In order to appoint Comprehensive Examination Committee of the program………………………………

…………………………………………………………….……………, the Graduate Program Committee would like to nominate the examination committee members for semester…../ [year]……..…

The Comprehensive Examination is scheduled on:

🞎 Written Examination on [date]……………………… …..[time]…………………………………

[venue] ……………………………………………………………………………………………

🞎 Oral Examination on [date]………..…………… ………..[time]…………..……………………

[venue] ……………………………………………………………………………………………

🞎 Others, please specify………………………..………..….[time]……………… ………………

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| --- | --- | --- |
| **➊ Graduate Program Committee** | | |
| **Name-Surname**  **(with academic title)** | **Qualifications** | **➋ For Officer /Program Secretary** |
| **1. Chairman**  ………………………………………… | 🞎 an general advisor  🞎 a permanent lecturer within WU School of ......................................  🞎 a teaching lecturer  🞎 an external expert (from outside the university)   workplace...............................................................................................  holding equivalent qualification of a teaching lecturer as follows:  holding 🔿a Master’s Degree or equivalent OR🔿Asst. Prof. rank or above | 🞎 Approved  🞎 Disapproved  Reason............  ........................  ........................ |
| **2. Committee member**  ………………………………………… | 🞎 an general advisor  🞎 a permanent lecturer within WU School of ......................................  🞎 a teaching lecturer  🞎 an external expert (from outside the university)   workplace...............................................................................................  holding equivalent qualification of a teaching lecturer as follows:  holding 🔿a Master’s Degree or equivalent OR🔿Asst. Prof. rank or above | 🞎 Approved  🞎 Disapproved  Reason............  ........................  ........................ |
| **3. Committee member**  ………………………………….……… | 🞎 an general advisor  🞎 a permanent lecturer within WU School of ......................................  🞎 a teaching lecturer  🞎 an external expert (from outside the university)   workplace...............................................................................................  holding equivalent qualification of a teaching lecturer as follows:  holding 🔿a Master’s Degree or equivalent OR🔿Asst. Prof. rank or above | 🞎 Approved  🞎 Disapproved  Reason............  ........................  ........................ |
| **4. Committee member**  ……………………………….………… | 🞎 an general advisor  🞎 a permanent lecturer within WU School of ......................................  🞎 a teaching lecturer  🞎 an external expert (from outside the university)   workplace...............................................................................................  holding equivalent qualification of a teaching lecturer as follows:  holding 🔿a Master’s Degree or equivalent OR🔿Asst. Prof. rank or above | 🞎 Approved  🞎 Disapproved  Reason............  ........................  ........................ |

[venue] ……………………………………………………………………………………………

|  |  |  |
| --- | --- | --- |
| **Name-Surname**  **(with academic title)** | **Qualifications** | **➋ For Officer /Program Secretary** |
| **5. Committee member**  ……………………………….………… | 🞎 an general advisor  🞎 a permanent lecturer within WU School of ......................................  🞎 a teaching lecturer  🞎 an external expert (from outside the university) workplace...............................................................................................  holding equivalent qualification of a teaching lecturer as follows:  holding 🔿a Master’s Degree or equivalent OR🔿Asst. Prof. rank or above | 🞎 Approved  🞎 Disapproved  Reason............  ........................  ........................ |
| **6. Committee member**  ……………………………….………… | 🞎 an general advisor  🞎 a permanent lecturer within WU School of ......................................  🞎 a teaching lecturer  🞎 an external expert (from outside the university) workplace...............................................................................................  holding equivalent qualification of a teaching lecturer as follows:  holding 🔿a Master’s Degree or equivalent OR🔿Asst. Prof. rank or above | 🞎 Approved  🞎 Disapproved  Reason............  ........................  ........................ |
| 🞎 CV of external experts are attached herewith (if any)  Sign……………….…………….…………………………. (……………………………………………………………..)  Chairman of Graduate Studies Program Committee  Date…………………………………....………...…..….... | | **Verifying officer**  ...........................  ......../......../........ |
| **➌**  **College of Graduate Studies** | | |
| 🞎 Form receiver …….................… 🞎 Recorder....................................  Date ..................................... Date .......................................... | | |

**Curriculum Vitae**

**Personal Information:**

**Name-Surname:** …………………………………………………………………………………

**Current Position:** …………………………………………………………………………………

**Workplace:** ……………………………………………………….…………………………

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…………………………………..…………………………………….………

**Tel:**............................................................**Fax:**.................................................

**Email:**…………………… ………….....**Website:**……………………………

**Educational Background:**

Year……….Level of study…………….Degree obtained…………….……Institution………….…………...

Year……….Level of study…………….Degree obtained…………….……Institution………….…………...

Year……….Level of study…………….Degree obtained…………….……Institution………….…………...

Year……….Level of study…………….Degree obtained…………….……Institution………….…………...

**Field of Specialization** ……………………………………………………………………………………………………… ………………………………………………………………………………………………………

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**Research works** (Publications published within the past five years and not a part of degree) Please write in the bibliography format, specify author, title, year of publication and name of academic journals

…………………………………………………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………………………………………………….…………………………………………………………………………………………………………………………………………………………………………….…………………………………………………………………

**Other academic works**

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**A Guideline for Appointment of Comprehensive Examination Committee**

1. The Request Form for Appointment of Comprehensive Examination Committee can be obtained at <https://grad.wu.ac.th>.
2. Graduate Program Committee nominates Comprehensive Examination Committee members to be appointed.
3. The Graduate Program Officer verifies the form before submitting it to CGS.
4. A CGS officer rechecks the form before recording the data into CES system.

Graduate Program Officer

St8

CGS Officer

Recheck the form before recording the data into CES system

Verify the form before submitting it to CGS

Graduate Program Officer

Nominates Comprehensive Examination Committee members to be appointed

Obtain the Request Form for Appointment of Comprehensive Examination Committee at https://grad.wu.ac.th

Graduate Program Committee

St8